

**ARMA Greater Columbus Ohio Chapter Board Meeting – June 15, 2016
Teleconference**

Attendance

1.	Brian Hannan, Chairperson of the Board	X	6.	Marty Susec Director - Seminar	X	11.	Arlene Swanson, Director – Community Service	X
2.	Kim Perdew, President	X	7.	Roger Hansen Director - Membership				
3.	President Elect	X	8.	Deb Voronkov, Director - Education				
4.	Jennifer Davis, Treasurer	X	9.	Jeremy Graham, Director - Web Site	X			
5.	Sheila Campbell, Secretary	X	10.	Debbie Gantt, Director - Marketing	X			

Agenda Items

Meeting called to order at 12:01 by Kim.

New Business:

Kim reviewed the board result from the election.

Arlene and the three new board members are attending the regional leadership conference. The board is paying for room, coach airfare, airport parking in an outside lot and the conference registration. All other expenses that are incurred are the responsibility of the board member.

Tomorrow is the end of year dinner at BJ's. It will be buffet style, which should accommodate all attendees. Jeremy will send Kim the final count tomorrow. Marty is responsible for picking up the awards.

Julie Richer from ILTA is raising money for the pelotonia. The board discussed the opportunity to contribute.

Marty made a motion to contribute \$100 to Julie. Arlene second. All in favor, motion passed.

The board will meet to discuss the upcoming year on August 18, 2016. Location and times to be announced.

Secretary:

April and May minutes will be distributed.

Jeremy made a motion to accept the minutes as written. Brian second. All in favor, motion passed.

Treasurer:

Treasurer's report was presented. There is an update in the verbiage in regards to Ashland's entry. The cost was \$662.73 for breakfast, snacks and lunch during the seminar.

Marty made a motion to approve report with the added correction. Brian second. All in favor, motion passed.

Marketing:

Deb and Brian are looking at teaming up next year to reach out to specific industries in order to bring in more people to the meeting and into the membership.

Web site:

The board expressed their thanks for a job well done by Jeremy during his term as Director – Web Site.

Membership:

Brian is going to get with Roger to review his contact methods from this current year.

Education:

The board discussed putting out a “call for speakers” to the current membership. Marty and Arlene will begin to look for a constant location where we can also serve lunch. Because we are going to provide lunch, the meeting cost will have to increase.

The board still wants the postcards sent out to the membership. Deb G. expressed her issues with the magnetic from last year's mailing.

Seminar:

Marty gave the update from the seminar. A few outstanding sponsorship and attendee payments are still outstanding. Marty is to send out an e-mail to the speakers to ensure that all expenses have been reimbursed so that we can close out the seminar.

Community Service:

No update

Brian made a motion to adjourn the meeting at 12:39 pm. Jennifer seconded the motion. All in favor, motion passed.

Action Items

Assigned to	Item	Due by

Next Meeting