

**ARMA Greater Columbus Ohio Chapter Board Meeting – April 21, 2016  
Bricker & Eckler**

**Attendance**

1.	Brian Hannan, Chairperson of the Board		6.	Marty Susec Director - Seminar	X	11.	Arlene Swanson, Director – Community Service	X
2.	Kim Perdew, President	X	7.	Roger Hansen Director - Membership	X			
3.	Marty Susec, President Elect	X	8.	Deb Voronkov, Director - Education				
4.	Jennifer Davis, Treasurer	X	9.	Jeremy Graham, Director - Web Site	X			
5.	Sheila Campbell, Secretary	X	10.	Debbie Gantt, Director - Marketing	X			

**Agenda Items**

Meeting called to order at 1:54 by Kim.

**New Business:**

- May board meeting will be teleconference the week of seminar.
- There are five candidates for the member of the year. The board will vote as a whole if we need to settle a tie.
- Slate of officers need to be collected and submitted to Jeremy. So if you know anyone that wants to run, get his or her name in ASAP. It will be posted immediately following the seminar.
- Looking for ideas on the end of year dinner.

**Secretary:**

Meeting minutes for December 2015 through March 2016 were reviewed.

*Marty made a motion to approve all meeting minutes. Deb G second. All in favor, motion passed*

**Treasurer:**

Treasurer's report was presented. Several outstanding questions were answered: Credit of \$99.78 was payments to ARMA after Eventbrite withdrew their fee. Deposit of \$500 from ARMA Int was for the January speaker grant. The deposit from ARMA Int for a little over \$100 was from membership renewals.

*Sheila made a motion to approve report as presented. Deb G second. All in favor, motion passed.*

**Marketing:**

No report.

**Web site:**

Jeremy is still in need for education and articles for the website.

**Membership:**

Three new members / four renewals for 51 members. Although Roger's position is up for reelection, he would still like to be involved and do some sort of educational opportunity in 2016-2017.

**Education:**

No report.

**Seminar:**

Marty updated the board about the spring seminar.

- Kim is working with the speakers to secure travel accommodations; she is still waiting on a few presentations.
- The flyers were created and distributed.
- The speaker dinner is being planned and any recommendations would be helpful.
- Bag stuffing will take place the night before the seminar and then we will head to the dinner.
- Deb V. is still working sponsors for items to place in the bags.
- Ricoh is printing the booklets.
- CLE has been approved for 6 credits.
- Deb G ordered 65 bags and 100 cell phone wallets.
- Remember to wear your shirts at the seminar.

The board discussed if we should do a press release promoting the seminar. The concern is limited spacing.

**Community Service:**

No update

*Jeremy made a motion to adjourn the meeting at 1:32 pm. Deb G seconded the motion. All in favor, motion passed.*

**Action Items**

Assigned to	Item	Due by

**Next Meeting**