

ARMA Greater Columbus Ohio Chapter Board Meeting – 3/17/16 @ Emerson

Attendance

1.	Brian Hannan, Chairperson of the Board		6.	Martin Susec Director - Seminar	X	11.	Arlene Swanson, Director – Community Service	X
2.	Kim Perdew, President	X	7.	Roger Hansen, Director - Membership				
3.	OPEN, President Elect	X	8.	Deb Voronkov, Director - Education	X			
4.	Jennifer Davis, Treasurer	X	9.	Jeremy Graham, Director - Web Site	X			
5.	Sheila Campbell, Secretary		10.	Debbie Gantt, Director - Marketing	X			

Previous Action Items

Assigned to	Item	Due by
Seminar Committee	Marty to setup bi-weekly meetings-meetings are scheduled.	Ongoing
Sheila Campbell	Snacks for March's meeting at Ashland-completed.	3/17/16
Debbie Gantt	Snacks for April's meeting at Bricker & Eckler	4/21/16

Agenda Items

Meeting called to order at 12:58 p.m.

New Business:

Kim announced that the Regional Conference would be held 7/22-7/23/16 in Minneapolis, MN this year. Expenses and who should attend were discussed. Marty made a motion to permit new board members to attend. Motion was dropped. Topic was tabled until the April meeting.

Open board positions were discussed again. Kim mentioned that the Cleveland Chapter does have board members holding dual positions. The open 2016 positions are:

Open Positions for 2016-2017 year (1 year term) includes:

- President Elect/Program Chair
- Web Administrator
- Secretary
- Treasurer

Open Positions for 2016-2018 years (2 year term) includes:

- Education Director
- Membership Director
- Seminar Director

In addition to open board positions, the board needs to nominate "Member of the Year" candidates. In open discussion, the following names were submitted to be on the ballot this year:

Janice Redman
Kathy Clark
Nate Owens
Pari Swift

April's meeting is a Mock Trial and will be at Bricker & Eckler. Debbie will provide snacks and beverages.

Treasurer:

Jennifer will verify the amount credited to our account by ARMA. The credit of \$99.78 seemed odd when other credits from ARMA equal an even number.

Debbie made a motion to approve January and February Treasurers reports. Marty seconded. Motion passed.

Membership:

The board discussed 099 members. The Membership Director should reach out these members to ask them to include the Columbus Chapter as part of their annual renewal.

Education:

No Report.

Seminar:

Marty has secured 3 speakers and waiting on the 4th. It was decided to keep the same seminar price as last year and use the same flyer layout. Bios are being collected. Hardcopy materials are needed by 5/1/16 for Ricoh to prepare in time for the seminar. Deb V. will work on getting sponsors for the seminar.

Marketing:

Debbie is working on giveaway ideas for the Seminar and will present them at a committee meeting.

Website:

Jeremy announced that no hackers were discovered this month on the website. Kim suggested we nominate our website for Website of the Year with ARMA International. Applications are due 5/1/16.

Community Service:

No formal event currently on the calendar but discussed hosting something in the future.

Arlene made a motion to adjourn the meeting at 1:26 pm. Deb V. seconded the motion. All in favor, motion passed.

Action Items

Assigned to	Item	Due by
Kim Perdew	Get April meeting and Seminar bios and flyers to Jeremy for website.	ASAP
Seminar Committee	Continue bi-weekly meetings as needed to develop Spring Seminar.	Ongoing
Debbie Gantt	Snacks for April's meeting at Bricker & Eckler	4/21/16

Next Meeting

4/21/2016