



ARMA COLUMBUS CHAPTER BOARD MEETING MINUTES

DATE: 3 APRIL 2013

LOCATION: JONES DAY

ATTENDEES:

BOARD MEMBERS:					
Chairman of the Board	Debbie Gantt	X	President	Deb Voronkov	X
Vice President	Martin Susec	X	Treasurer	Kevin Gartrell	X
Secretary	Sheila Campbell	X	Director-Community Services	Dan Gonzalez	X
Director-Education	Kim Perdew		Director-Marketing	Adam Dombeck	X
Director-Membership	Sue Duffy		Director-Seminar	Mark Wilson	X
Director-Web Site	Dan Noonan	X			
OTHERS:					

AGENDA ITEMS

Secretary:

Deb V. read meeting minutes via her laptop computer for December 2012, January 2013 and February 2013.

Dan G. made a motion to accept the meeting minutes as written for December 2012. Dan N. seconded the motion. All in favor, motion passed.

Deb. G made a motion to accept the meeting minutes as written for January 2013. Dan G. seconded the motion. All in favor, motion passed.

Kevin made a motion to accept the meeting minutes as written for February 2013. Dan N. seconded the motion. All in favor, motion passed.

Treasurer:

No treasurer report to review.

Seminar:

Still trying to get sponsorship.

Deb G. is working on getting portfolios instead of bag inserts. The estimated cost will be \$600-\$800. Deb G. would prefer the full size portfolio.

Dan N. made a motion to accept this cost based upon the cost savings realized from no speaker fee. This allows the chapter the opportunity to fund a marketing giveaway for the seminar in the form of a portfolio not to exceed \$800. Dan G. seconded the motion. All in favor, motion passed.

Hotel and dinner is being arranged for the speaker. Dinner will be at the Japanese Steakhouse. Invites to the board will come soon.

Deb G. made motion to allow speaker to stay 2 nights in the hotel. Dan ? seconded the motion. All approved, motion passed.

Sue is handling speaker gift. Tickets will be handed out at the door for the gift card drawings. Nametags will be handed out, please include company on the nametag. Marty will be stationed at the door for check in. Reviewed budget for the seminar.

Mark made a motion to purchase gift cards for the seminar not to exceed \$200. Deb G. seconded the motion. All in favor, motion passed.

Miscellaneous:

Dan sent out the By-Laws via e-mail so these were reviewed and discussed.

Deb V. made a motion to alter the by-laws expenditure cap needing board approve from \$100 to \$200. Sheila seconded the motion. All in favor, motion passed.

Sheila made a motion to pass the by-laws as outlined in Dan's e-mail. Deb G. seconded the motion. All in favor, motion passed.

Also discussed Dan's duties as they are today, which differ from how they are listed in the By-Laws. Discussed how to get the duties to the correct individuals.

Discussed charitable contributions. Dan G. will put together some criteria about options and roll it out to the board. We discussed offering non-profit organizations the opportunity to hire ARMA members to help with their RIM program. The funding for this would come out of charitable contributions. Dan G. will investigate this option while Dan N. will gather more information about the CAPS program.

Sheila motioned to adjourn the meeting at 1:45pm. Dan G. seconded the motion. All in favor, motion passed and meeting adjourned. Go Live meeting in May.