



ARMA COLUMBUS CHAPTER BOARD MEETING MINUTES

DATE: 19 JANUARY 2012

LOCATION: EMERSON

ATTENDEES:

BOARD MEMBERS:					
Chairman of the Board	Roger Hansen	X	President	Debbie Gantt	X
Vice President	Deb Voronkov	X	Treasurer	Kevin Gartrell	X
Secretary	Sheila Campbell	X	Director-Seminar	Janice Redman	
Director-Membership	Mandy Porcher		Director-Newsletter	Vacant	
Director-Web Site	Dan Noonan	X	Director-Marketing	Adam Dombeck	X
Director-Community Services	Cynthia Hansen	X			
OTHERS:					

AGENDA ITEMS

Meeting was called to order by Debbie G. at 1:12 pm.

Review/Approve Meeting Minutes:

Reviewed meeting minutes from December. Two changes needs to be made to Jan's name.

Kevin made a motion to approve the meeting minutes with two changes. Dan seconded the motion. All in favor, motion passed.

Review/Approve Treasurer's Report:

Kevin reviewed the December Treasurer's Report. The board discussed the need for Kevin to ensure that all people paid for the meetings. Kevin expressed his concerns over the people that come in at the beginning of the meeting and leave prior to the end. Actually getting up and going over to the member may be disruptive to the speaker. Having Kevin sit next to the door may be helpful with this dilemma.

Sheila made a motion to approve December financial reports as submitted. Dan seconded the motion. All in favor, motion passed.

Education:

The March meeting is a tour in Dayton. Sheila was not able to secure busing so Deb. V. will begin looking. She will not be able to attend next month's meeting.

Deb G. discussed the idea of possibly having a motivational speaker come next month. Handouts were provided in regards to Jim Smith, Executive Happiness Coach. The meeting will be held at OPERS either

on the 16th with limited parking or on the 20th with unlimited parking. The board discussed options and cost of this speaker and it was decided that we would do a round table at next month's meeting on the 16th. Either Roger or Dan will facilitate.

The board also discussed that it would be nice to do name tags at each meeting. Sheila still has name tags at home and Deb G also has access. Sheila expressed that it would be difficult at this time because not everyone pre-registers by returning the e-mail sent out. At this time, we are not able to keep accurate counts and/or numbers of individuals that are attending the meetings.

Membership Director: - We received 3 new members this month.

Community Service:

We are still in the process of collecting items for the donated membership basket. The Board received a letter from Nationwide thanking us for our contribution.

Website:

Dan is now able to put each MER session on the home page and it is now set to pop up for each month. He also created an announcement box at the end of the page.

We discussed the need to be able to utilize PayPal for our Spring Seminar. Dan will look for ways to make that possible.

The board discussed the upcoming job fairs at Kent State and Columbus State. We will forward the information to the Cleveland chapter to see if they would like to cover Kent State. Deb. G. will try to get information in regards to Columbus State.

Seminar:

Jan has secured Dan Coulson for seminar for expenses only. Adam will begin working on flyers.

Marketing:

Adam would like to start sending out weekly e-mails to the membership of fun facts and information. This would also provide as a reminder of upcoming meetings.

Open Topics:

Next meeting will be held at OPERS on February 16th. The meeting will start at noon in order to update the trifold board. Please bring your pictures and information to help update. Deb G. will bring pizza for lunch. Sheila will take care of pop and refreshments for the meeting.

The board discussed the need to begin getting positions and candidates ready for elections. Roger will begin getting the vacant positions together.

Depending on the board does with the Newsletter position; we may need to do updates to the by-laws.

Deb V. motioned to adjourn the meeting at 2:08pm. Roger seconded the motion. All in favor, motion passed and meeting adjourned.

NEXT MEETING: FEBRUARY 16, 2012 @ OPERS