

## ARMA COLUMBUS CHAPTER BOARD MEETING MINUTES

DATE: April 17, 2008

LOCATION: Conference Call

ATTENDEES:

BOARD MEMBERS:					
Chairman of the Board	Mike Purington	X	President	Cathy Stanley	X
Vice President	Jim Fielden	X	Treasurer	Robert Eudy	X
Secretary	Sheila Campbell	X	Director-Seminar	Yvonne Harris	X
Director-Membership	Kathy Clark	X	Director-Newsletter	Melissa Roach	X
Director-Web Site	Dan Noonan		Director-Marketing	Linda McCormick	
Director-Community Services	Open				
OTHERS:					
Mike Johnson					

Meeting called to order at 2:11p.m. by Cathy.

**PARKING LOT:**

No new items added.

**CHAIRMAN OF THE BOARD REPORT:**

1. Mock trial- needs more participants.
2. Cost for voting 300 machines. International will pay \$150.00; ARMA Columbus Chapter will pay \$150. Columbus Chapter will also pay for 100 voting machines for the September meeting. Total cost to Columbus Chapter will be \$1,250.

Mike made the motion for the ARMA Columbus Chapter to pay \$1,250 for the voting machines, Jim seconded. All in favor, motion passed.

3. Discussion was also held about video taping the mock trial. The board feels as though it will be too costly to complete this task.

**PRESIDENT REPORT:**

1. If you would like to re-join the board for the 2008-2009 term, please contact someone on the elections committee.

**VICE PRESIDENT REPORT:**

1. Jim is finalizing the June meeting.
2. Looking into next year for the new VP in regards to resources.
3. Working on survey to the membership for ideas for potential programs.

**TREASURER REPORT:**

1. Need to invest 10% into the educational program.
2. Columbus Chapter budget year runs July through June.
3. Mike expressed concerned in regards the amount of money that is in the bank.
4. Board decided that the Seminar costs would be broken out separately on the treasurer report.

Mike made a motion to accept the treasurer report as read, Jim seconded. All in favor, motion passed.

**SEMINAR REPORT:**

1. Bob will bring laptop/printer to the seminar in order to allow on-line registering and to utilize pay pal with credit cards.
2. Cathy received replies in regards to the CLE credits. She will follow up with the specific information.
3. Not many people have registered for the seminar.
4. Make sure that the tax-exempt is on file with the Blackwell Inn.
5. Meet on 5-2 for bag stuffing party!
6. Since we received CLE, we should market in the Daily Reporter. The advertising link will be forwarded to Yvonne and Cathy. Also, send out another e-mail notification to the membership.
7. There may be some issues with parking at the Blackwell Inn. Yvonne would like to use the Schottenstein parking area and have a shuttle bus. This information was communicated via e-mail in March.

Bob made a motion on March 25<sup>th</sup> to use the Schottenstein parking area and the shuttle bus as the primary parking for the seminar, Jim seconded. All in favor, motion passed.

8. There is one exhibitor that only wants to exhibit. How much should we charge? \$400 was the discussion amount.

Bob made a motion to allow vendors to exhibit only in the amount of \$400, Kathy seconded. All in favor, motion passed.

**SECRETARY REPORT:**

1. September meeting minutes were read.

Jim made a motion to accept the September meeting minutes as read, Mike seconded. All in favor, motion passed.

**MEMBERSHIP REPORT:**

1. Lost one member this month.

Bob made a motion to accept the membership report, Jim seconded. All in favor, motion passed.

**NEWSLETTER REPORT:**

Discussed submitting the newsletter for the Newsletter of the Year Award. The deadline for submission is May 1<sup>st</sup>. Mike J. stated that there is a lot involved for the submission and we may not have time to complete this task. Melissa does not have ample time to complete the request because of job duties. This will be something that is submitted next year for review. Melissa still needs items for the newsletter. Cathy will contact the individual with the radio talk show to see if he would be interested in submitting an article.

**WEB SITE REPORT:**

No report.

**MARKETING REPORT:**

No report.

**EDUCATION REPORT:**

No report.

**LIBRARY REPORT:**

No report.

**COMMUNITY SERVICE REPORT:**

1. 50/50 is it gambling or is it against the law? Is the Columbus Chapter liable? Yvonne will run these questions through International. The board will also consult Marty since he use to work the Attorney General.

**MEETING ADJOURNED:** Jim made the motion to adjourn the meeting, Mike seconded. Meeting adjourned at 3:14 pm.

Respectfully submitted  
Sheila Campbell, Secretary